

Vermont Developmental Disabilities Council
Executive Committee Meeting Minutes ~ March 5, 2018
VTDDC Office, 322 Industrial Lane, Berlin VT

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| Present: | Fred Breunig, Stacey Emerson, Catherine Hybels, Terry Holden, Kay Stambler, Miriam Stoll |
| Absent: | None |
| Support Staff: | None |
| Guests: | None |
| VTDDC Staff: | Susan Aranoff, Chelsea Hayward |

1. Welcome, Minutes, and Updates:

A draft for February’s meeting minutes had been emailed to members. There were no comments or corrections, so the chair deemed them approved.

Chelsea and Susan gave a summary of the most recent accomplishments and goals made by Council staff. Susan has been attending meetings on Kirsten’s behalf.

Disability Awareness Day was a large success. There was great attendance and Leadership Graduates were celebrated.

The State budget has a few concerns. Last year the legislature voted to give Designated Agency and Support Services (DASSA) staff a starting wage of \$15 an hour – but that money is not in the Governor’s budget. There is a 2% cut in developmental services (about \$4 million dollars). Representative Theresa Wood, of the House and Human Services Committee, has suggested taking money designated for OneCare VT and giving it to DASSA staff.

Special Olympics has a new point person for the grant. Justin Graham has left Special Olympics Vermont and Sarah Lange is now managing their health programs.

Changes to time reporting—Fred spoke with Sheryl Matney, VTDDC’s technical support person from the national DD association, who recommends that timesheets be adjusted to reflect how much employee time is spent on State Plan vs. Administrative Operations. Diane Nealy, Administrative Services Director, says this is possible.

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| Motion: Kay made the motion to have the Policy Analyst sign on behalf of the Executive Director until her return Friday, March 9, 2018. Cathy seconded. Motion passed: 6-0-0. |
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There are two Education bills moving from one committee to the next (one in the Senate and one in the House). The Council has submitted statements on changes

being made to 1) special education, and 2) inclusion; and will be following-up as part of the on-going discussion.

2. Request for Adjustment to Scope of Work: Vermont Coalition of Disability Rights.

The committee took up the motion tabled at its February meeting: that the Scope of Work for the VCDR grant be left as originally negotiated. Fred reported that he did not get a reply from his letter of February 12 to the president of VCDR asking for additional information, specifically hours spent thus far on different activities of the Scope of Work. After additional discussion, the committee decided to table the motion again.

Motion: Cathy made the motion to table the discussion on the grant until more data is received from VCDR. Miriam seconded. **Motion passed: 6-0-0.**

3. Quarterly Meeting Planning: for March 29, 2018.

The Executive Committee outlined a draft for the agenda. Activities to be included: Executive Directors report, Presidents report, Budget report, Policy Committee report, Visit from the Governor, Presidential Election, update on Disability Awareness Day, update on Leadership Series Training (and discussion on how to find new attendees for Disability Awareness Day), Reports from State Government reps, Cultural Competency Training, and voting.

Terry asked that the tables and seating be arranged so that there is more space for maneuvering between chairs and the walls.

4. Memorandum of Understanding: with Agency of Human Services.

There was a brief discussion about whether a special committee would be helpful in drafting a MOU. No action was taken.

5. Executive Session: for Planning the Executive Director Evaluation.

Motion: Cathy made the motion following motion: "Because it is approaching the time for our annual evaluation of the executive director, I move that we go into executive session to discuss the evaluation of a public officer or employee under the provisions of Title 1, Section 313(a)(3) of the Vermont Statutes." Miriam seconded. **Motion passed: 6-0-0.**

Executive session ended at 12:55 PM and the meeting adjourned.