

VTDDC Process for Selecting Officers

Under its By-laws VTDDC has two officers: a President and Vice President, who are elected by the membership for two year terms. The President is presented to the Governor for appointment, and has to be a person with a disability or family member. [Article VI.]

In order to be able to act as President someone needs to be a member in good standing, and be able to demonstrate that s/he:

1. Has leadership skills, including knowing how to:
 1. Conduct meetings
 2. Include all members in discussions and decision-making
 3. Relate well to members, staff, community partners and federal funders
 4. Address challenges that come up, including conflicts at meetings
 5. Act as a representative for VTDDC at state and national events.
 6. Keep up to date on what is happening for children, youth and adults with developmental disabilities in VT.
 7. Be familiar with the federal law that funds VTDDC
 8. Lead evaluation of director
2. Has been a dependable, reliable member of VTDDC,
 1. Regularly attends and is an active participant at VTDDC meetings & committees
 2. Makes a regular contribution to the work of VTDDC
3. Can be available
 1. Between meetings for VTDDC business & challenges that come up.
 2. To attend state and national events

Nominations Process:

1. The President will appoint ad hoc Nominating Committee composed of three to five persons that reflect the diversity of VTDDC, and that includes at least one self-advocate and one family representative.
2. The Nominating Committee will invite all members to apply for open offices. Anyone interested will be asked to complete an application that includes questions based on the skills listed above, by a deadline. Members can use alternative formats to apply, including having someone write down spoken answers. The Nominating Committee may also call or invite people for interviews.
3. The Nominating Committee will choose a slate of candidates to present to the members. All applicants will be notified whether they are included on the slate. People who are not selected will have the option of having their names included on the election ballot.
4. The recommended slate of officer candidates will be included in packets mailed to members at least 2 weeks before the meeting when they will be elected.

Election Process

1. During the meeting when the election will happen, each candidate will have an opportunity to say why s/he would be a good choice for an office.
2. The Nominating Committee will review its recommended slate of candidates.
3. Ballots will be handed out that list the recommended slate and the names of any other applicants that asked to be included.
4. Officers need to be elected by a majority -- at least half of the votes. Members who are not present can send in a written proxy allowing another member to vote for them.

[Adopted March 25, 2010]