

**Vermont Developmental Disabilities Council**  
**Executive Committee Meeting Minutes ~ Sept. 12, 2022**  
**On-line meeting with Zoom**

<b>Present:</b>	Anastasia Douglas, Mike Gruteke, Steve Kieselstein, Candice Price, Crista Yagjian,
<b>Absent:</b>	Courtney Quinlan, Jesse Suter
<b>VTDDC Staff:</b>	Kirsten Murphy, Susan Aranoff

## 1. Welcome and Adopt Minutes:

The meeting began at 10:04. There was a quorum present.

Mike called for a vote on the August minutes.

**Motion:** Crista made the motion to accept minutes from May 2, 2022. Steve seconded. **Motion passed:** 5-0-0.

## 2. Executive Director's Report:

**Item 1:** Kirsten presented the attached schedule for FFY'23 for Quarterly and Executive Committee Meetings. The meetings follow the same pattern as in previous years.

**Motion:** Steve made the motion to adopt the schedule for FFY'23 as presented. Mike seconded. **Motion passed:** 5-0-0.

**Item 2:** Kirsten reported that the budget for FFY'23 did not require any revision to expenses. Revenue will be \$20,000 higher than estimate in June. The full Council will be asked to adopt the budget with this slight change at the September Quarterly meeting.

**Item 3:** Kirsten and Sue informed the Executive Committee that Medicaid (CMS) is requiring new quality measures for Home and Community Based Services (HCBS). CMS gave Vermont 90 days from when the new Medicaid waiver was signed or until Sept. 28<sup>th</sup> to submit the new measures. The State process for selecting the measures has not included any stakeholder engagement.

Kirsten indicated the Council will submit written comments on the measures and the process for selecting them. The group discussed general themes for Council recommendations. Specifically, the group agreed that:

1. Using measures that are collected actively through engaging recipients of HCBS would be better. The current measures are all passively collected.
2. Because the State is under a plan of correction, there should be measurement of progress toward compliance with the conflict-of-interest requirement for case management and for person centered planning.
3. The State should measure what matters most to recipients of HCBS – for example, how many people are satisfied with the amount of time they spend in the community.

#### **4. Agenda for September Quarterly Meeting**

The Committee agreed that the agenda would include:

- One hour discussion with the Division for Developmental Disability Services regarding the System of Care.
- Adopting the revised budget.
- Lunch with legislators, possibly in break-out rooms.
- Program Committee Report.
- Seeing the “Thank you” video.

Steve suggested that Kirsten prepare some easy read materials that help members sort through key questions that will be asked about the system of care plan. Kirsten will create some short videos that can be watched before the meeting.

Meeting adjourned at 10:54 pm.

Respectfully submitted,

Susan Aranoff, Esq.